

LOYOLA HIGH SCHOOL



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DAR ES SALAAM
TANZANIA

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CONFIDENTIAL CHARACTER ASSESSMENT FORM

Name of student: _____

Name of School: _____

ASSESSMENT (Please circle the most appropriate letter)

1. The student has respect for others and willingly obeys and follows instructions from teachers and fellow students by his/her actions; that is, he or she is polite, gentle and listens to instructions.
(a) Always (b) Often (c) Sometimes (d) Rarely (e) Never
2. The student volunteers to help with extra work and is concerned about others.
(a) Always (b) Often (c) Sometimes (d) Rarely (e) Never
3. The student observes the school's dress code and cares for personal cleanliness.
(a) Always (b) Often (c) Sometimes (d) Rarely (e) Never
4. The student observes punctuality in coming to school, comes to school daily and attends lessons.
(a) Always (b) Often (c) Sometimes (d) Rarely (e) Never
5. (a) Has the student been sent home due to discipline problems?
(i) NO (ii) YES
(b) If the answer is YES in (a) above, please specify the following:
(i) Reasons (ii) Resolution (s) of the school concerning the student's.

6. (a) Has the student been involved in faults such as harassment, fighting, inappropriate sexual conduct, cheating, forgery, impersonation, drug abuse.
(i) NO (ii) YES
(b) If the answer is YES in (a) above, please specify the following:
(i) Which fault (ii) How often (iii) Corrective measures taken

7. The student participates actively in co-curricula activities such as sports, games and clubs.
(i) NO (ii) YES
8. The student cares for personal and public property
(i) NO (ii) YES

Comments:

RECOMMENDATION AND COMMENTS

- (1) The general conduct of the student is characterised as:
(a) Excellent (b) Very Good (c) Good (d) Fairly poor

Comments:

- (2) How would you recommend the student for admission at the school?
(a) Recommend admission
(b) Conditional admission (should work on changing his/her behaviour)
(c) Do not recommend admission

Comments (please describe the students' character in your own words):

Headmaster's / Headmistress' Signature: _____ Date: _____

School Stamp: _____

Please handover a signed and sealed envelope to the applicant. If received unsealed it will be rejected.

After filling in the form, please seal the envelop personally and sign across the seal before handing it over to the applicant since this information is confidential. Alternatively, we kindly request you to post this recommendation letter to us through the above address. We request it reaches us by mid November 2016.

Thanks in advance.